



Conflict of Interest Policy

Cass District Library

Purpose

As a public institution, the Library is committed to conducting its affairs in a fair, ethical, and transparent manner to the fullest extent required by law.

Conflict of Interest

A Library Board Trustee, the Executive Director, and any staff member may not derive any personal profit or gain, directly or indirectly, by reason of their association with CDL. Each individual shall disclose to the Board any personal interest which they may have in any matter pending before the Board and shall refrain from participation in any decision on such matter.

A Library Board Trustee, the Executive Director, and any staff member may not participate, directly or indirectly, in any arrangement, agreement, investment, or other activity (excluding passive investments through publicly traded stocks) with any vendor, supplier, or other party doing business with CDL which has resulted or could result in their personal benefit. A Library Board Trustee, the Director, and any staff member may not receive, directly or indirectly, any payments, loans, or gifts or any free service or discounts or other fees from or on behalf of any person or organization engaged in any transaction with CDL. All actual and reasonably perceived conflicts of interest must be disclosed to the Library Board promptly.

Incompatible Public Offices Act

The Incompatible Public Offices Act (Public Act 566 of 1978, 15.181, et. seq.) prohibits one public officer from being subordinate to, or supervised by, another public officer. Remove sourcing from this policy, i.e. MI Public Library Trustee Manual.

Voting

Board Trustees must excuse themselves from discussion and voting when the Trustee has an actual conflict of interest.