

**Cass District Library
Regular Board of Trustees Meeting
May 18, 2022 Local History Branch 6:00 p.m.
Minutes**

President Nancy Stoner called the meeting to order at 6:00 p.m. followed by the Pledge of Allegiance.

Present: Trustees Sandra Asmus, Joe Gross, Ron McAdam, Alison Yeo, Vice President Eileen Toney, President Nancy Stoner, Director Barbara Gordon, Recorder Stephanie Knepple, Guests Jon Wuepper and Laura Hughes.

Absent: Treasurer Andrew Churchill.

Agenda: Ron McAdam moved to approve the agenda, supported by Eileen Toney. Motion carried.

Minutes: Eileen Toney moved to approve the April 2022 Minutes, supported by Joe Gross. Motion carried.

Treasurer's Report: Barbara Gordon submitted the report. Total Assets \$2,948,559.91, Total Income \$1,180,154.86. Total Administration Expenses \$8,691.29, Total Books/Periodicals/Videos/Audio \$44,125.06, Total Contracts/Professional Fees \$27,810.20, Total Equipment \$63,924.24, Total Miscellaneous Expenses \$46,044.53, Total Payroll Expenses \$215,623.82, Repairs & Maintenance \$4,044.00, Total Repairs & Maintenance \$22,624.63 Total Telephone/Utilities \$22,593.23, Total Expenses \$455,448.00, Net Income \$724,706.86.

Public Comment: No public comment to report.

Correspondence: No correspondence to report.

Director's Report

May 2022

An employee tested positive for Covid this month and fortunately she is doing well. No other staff members were infected and no one else on staff was forced to quarantine due to exposure. To date, I have presented millage facts at four township/village meetings. We are working on large scale posters for display in the branches before Memorial Day. I believe the response has been very positive thus far.

The DEI audit data extraction is complete and we anticipate having the final report delivered to us by the end of the month.

As a reminder, the dedication ceremony for Mary Dunn's Garden is at Main on June 4th at 3 pm. North Star will have the remaining work completed before that date. The Road Commission graciously moved the large boulders from the front of Main to the garden. Employees at Main will work to establish a small perennial garden bed where the rocks were previously located. Maintenance Manager Tom Harris also trimmed the tree causing issue for the flag and flagpole.

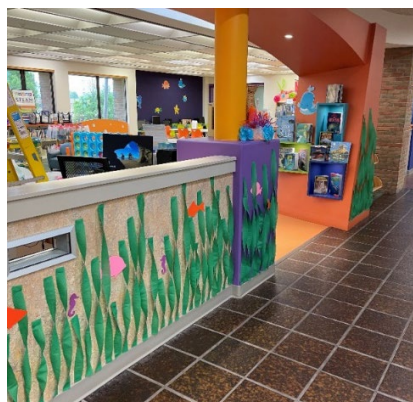
I attended the May 11th Imagine Cass event and the Local History Branch was reported as a "destination asset." There is a recommendation to develop the area's history as a way to draw tourism. This reiterates the importance of making our hidden collections more visible.

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A new lock had to be installed on the front door at the Local History Branch. Until now, the building's original cast iron lock was still in use. The original lock finally broke and could not be repaired. The Village of Cassopolis cleaned the gutters and I am back in contact with MDOT to order a replacement sign for the one directing north bound traffic on M60/Broadway to the parking lot behind the building. That sign went missing during the Village's streetscape project last year. I will begin to gather bids for masonry work on the front of the building as well. Tuck pointing is needed in several places. I hope this is a project we can manage in the fall.



We are gearing up for summer reading, sign ups begin next week. Please see the next page for a list of planned programs and events. Stephanie Knepple and Sue Pickar have done a spectacular job getting Main looking its very festive best for the summer's theme *Oceans of Possibilities*.



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Branch Tour-Jon Wuepper, Branch Manager

Local History Branch Manager Jon Wuepper led the Board of Trustees on an informative tour of the building.

Unfinished Business

- Purchase of Main Branch

Joe Gross moved to reject the counter offer received from the Cass County Board of Commissioners for \$1,000,000.00 in a ten-year land contract, supported by Ron McAdam.

Roll call vote.

Sandra Asmus	Yes	Ron McAdam	Yes
Joe Gross	Yes	Alison Yeo	Yes
Nancy Stoner	Yes	Andrew Churchill	Absent
Eileen Toney	Yes		

Motion carried.

- Board Committees-Personnel, Finance, Facilities

Board members will e-mail Barbara Gordon of their interest of which committee they would like to partake in. Final vote will take place at the June Board Meeting.

New Business

- Appointment of Village of Edwardsburg Laura Hughes

Eileen Toney moved to recommend the appointment of Laura Hughes representing Village of Edwardsburg supported by Joe Gross. Motion carried.

Adjournment

6:55 p.m.

Eileen Toney, moved.

Nancy Stoner, supported.

Motion carried.

Respectfully submitted,

Stephanie Knepple